



West Rudham Parish Council

Meeting Minutes

Thursday 6 October 2022

Parish Councillors present: James Ringer (Chair), Bridget Annand (Vice Chair), Jo Tyler, Lucinda Redyhoff, Michael Chenery (County Councillor) until item 9. Also in attendance: Jodie Bond (Parish Clerk), there were no members of the public present.

1. Welcome and to receive apologies for absence

The Chairman welcomed those present.

Apologies were received from Jane Fleming, Maureen Lack and Chris Morley (Borough Councillor).

Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of the meeting held on 26 May 2022

The minutes were approved without amendment and signed by the Chairman as a correct record.

4. To report progress on items not on the agenda from the last meeting

There were none.

5. To receive reports from NCC Cllr & BCKLWN Cllr, if attending

Cllr Michael Chenery

See item 8.2.

Cllr Chris Morley

Not present.

6. Open forum for Public Participation: an opportunity to hear from members of the public

There were none.

7. To receive updates from council members (for information only)

7.1 SAM2 and Speed Watch Report

A Speed Watch report has been received and circulated to Councillors. Cllr Annand reported that there is no data as her laptop is not working. Cllr Annand agreed to make contact with the Speed Watch Coordinator and arrange a hand over of the SAM2.

8. Open Spaces

Cllr Ringer advised that a parishioner reported that weed killer had been sprayed around the church yard wall during the summer which left brown scorch marks. Clerk to establish whether it was the Council's grass contractor that applied this.

Cllr Ringer wished to note that re-wilding would not be supported as there are plenty of natural wildlife areas.

Cllr Annand agreed to source some valuations for the mower and establish whether it could be sold.

8.1 Consider Highways issues and discuss issues with cars parking on the green

There has been some concern over vehicles parking on the Village Green. The PC has been responsible for the Green for decades, and it is part of the common. It was discussed at length, and it was agreed to include a notice in the newsletter reminding people not to park on the Green at all. If this persists, then further action will be taken.

Cllr Ringer proposed that should inadequate and irresponsible parking continue on the basis that there is not enough parking for homeowners, then the Parish Council may take the stance that further development would not be supported due to the alleged lack of available parking space.

8.2 Discuss village gateway replacement

Cllr Chenery has been in discussion with the Highways Inspector, who has agreed that 2 small white village gateways could be installed beneath the existing 30mph signs on the A148 near Lynn Fields. These would be funded by the NCC PPS and Cllr Chenery's Members Fund. Following discussion, the Council agreed to accept this proposal. Thanks given.

Cllr Ringer proposed that a further finger post is installed on the opposite side to the existing post, near the footpath entrance, as a traffic calming measure to combine East and West Rudham. The Council agreed that if the finger posts could both have a 30mph sign on both sides this would be acceptable. Cllr Ringer agreed to liaise with East Rudham PC in the first instance.

Cllr Ringer wished to note that the PC is doing all that is practicably possible to help monitor and reduce speed through the village.

8.3 Receive update on the Pockthorpe Village Sign

Cllr Ringer advised that the new sign has been installed and looks great.

Cllr Reddyhoff noted that a horse box is frequently parked on Pockthorpe Green, which is Highways land. It was agreed to include a note in the newsletter again reminding people to park considerately, as the visibility of drivers is obscured and may be dangerous for children riding bikes, etc. Agreed to monitor this.

8.4 Organise a community litter pick

It was agreed to organise a litter pick in February time. Cllr Reddyhoff will include the details in the newsletter nearer the time.

8.5 Discuss parishioner requests to forage for firewood on the common

Cllr Ringer has been approached by a parishioner from East Rudham wishing to collect wood from The Common, with volunteers, to give to the poor of the parish to keep warm and help with fuel bills. Cllr Ringer and Cllr Annand met with them together with East Rudham PC Chairman and walked the site. Cllr Ringer explained that although this is a noble cause there is less wood than expected and it is green and not suitable for burning until it has been seasoned. Also, Cllr Ringer has concerns of conflict between environmentalists and people who are supportive of leaving this wood for the benefit of wildlife and those who may want it for fuel.

Cllr Annand also expressed concern that the PC may be seen to encourage people to use their chimneys. The conclusion of this meeting was that permission of the PC would be reliant on permission from the Houghton Estate. It was left with the parishioner to determine who is in real need and the charitable trust in East Rudham will help distribute oil money to the needy. Cllr Ringer has also kindly offered to personally donate some pallets of wood and kindling for parishioners of both parishes. It can be collected and distributed to those in dire need and Cllr Ringer suggests a list is kept of those in fuel poverty who can burn wood.

9. Planning matters

9.1 To receive results of applications

21/02488/F | Variation of condition 2 of planning permission 18/00113/F to remove garages from drawings Hall Farm Barns School Road West Rudham Norfolk

PC comment – NEUTRAL | BC decision – APPROVED

22/00124/F | Proposed rear extension & loft conversion

Ashgrove Lynn Road West Rudham King's Lynn Norfolk PE31 8RW

PC comment – SUPPORT | BC decision – APPROVED

9.2 To receive and consider new applications

22/00811/O | Land W of Brooklynn Lynn Road West Rudham, Norfolk

Outline application with some matters reserved for four detached dwellings on a site with mature trees with further planting of trees and hedges to create an attractive sustainable site in an a popular village (approval sought for access, landscaping and layout)

BC decision – WITHDRAWN

10. Financial matters

10.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the payments list (below)

Payment to	Description		Payment (£)
Clerk	Salary (Aug – Sep)	Online	247.90
Hempton PC	Clerk Mobile, Stationery, Laptop Expenses	Online	18.29
HMRC	PAYE	Online	3.60
CGM Ltd	Grass Cutting Services	Online	335.40
Total payments to be approved			£605.19
Receipt from	Description		
Annual Rent	Allotments	DC	36.00
Barclays Bank	Interest on Reserves	DC	1.16
Total payments received			£37.16

10.2 To receive report from parish councillor checking finances

This item will be postponed until next meeting.

10.3 To review and approve the 6 monthly budget

Following review, the Council APPROVED the 6-month budget presented by the Clerk.

- 10.4 To review the annual allotment rent
- Following consideration, the Council RESOLVED to maintain the annual rent for the 2022-2023 allotment year. Rents for 2022/23 will be collected within the next few days. Cllr Ringer proposed that an inspection is carried out in conjunction with the litter pick in February. Allotmenters will receive notice in advance through the newsletter. All agreed.

11. Receive and consider correspondence

Clerks & Councils Direct magazine – made available for Councillors to view.

Great Massingham Car Scheme donation request - Agreed to continue with the usual donation times.

NARS donation request – Agreed not to donate at this time.

Remembrance Day – Clerk to purchase a poppy wreath.

Cllr Flemings email regarding overgrowth - Cllr Ringer agreed to contact Highways.

BC CIL funding email – Clerk to establish whether this funding could be used towards flood defences in the village.

12. To review and approve the Risk Management Policy and Information Audit

This item was included on the agenda in error.

13. Receive and consider newsletter printing quotations

Cllr Reddyhoff presented a draft of the newsletter and advised that the cost to print 100 newsletters in colour (A4 folded), would cost £25 (other quotes received were for £38 and £55). Following discussion, the Council RESOLVED to go ahead with the printing and commence with a November issue. Quarterly issues will then be published and delivered thereafter. Items for inclusion in the November issue:- Parish Councillor Vacancy, Allotment Inspection, Parking on Village Green. Thanks, given.

14. Consider a parishioner email mailing list to receive relevant PC, BC and NCC information.

Following discussion, it was agreed to monitor how well the newsletter is received in the first instance, and then consider setting up an email mailing list if it would be beneficial.

15. To receive any items for inclusion on the next agenda and to note the date of the next meeting

Items to include on the next agenda include: Grass Cutting Contracts for 2023, Newsletter update.

The date of the next meeting will be Thursday 24 November 2022.

The Chairman closed the meeting at 21.45pm.

Signed by Chairman: Date: