



WEST RUDHAM PARISH COUNCIL

Meeting Minutes 29th January 2026

Parish Councillors present: James Ringer (Chair), Lucinda Reddyhoff (Vice Chairman), Ian McCallum, Josephine Tyler, Clive Scott, Christine Jewell and Stephen Mayor,

Also in attendance: County Councillor Michael Chenery, Caroline Boyden (Parish Clerk)
No members of the public

1. Welcome and to receive apologies for absence

The Chairman welcomed those present.

Apologies – none

2. Receive declarations of interest in items on the agenda and consider requests for dispensations - None

3. To approve the minutes of the meeting held on the 24th of July 2025

The minutes were approved as proposed by the Chairman, without amendment, and signed by the Chairman as a correct record by those present at that meeting.

4. To hear from the Borough Councillor and County Councillor

Cllr Chenery advised that the County still prefers a single unitary for Norfolk and a decision will be made by the Government in March 26. The county council elections have been cancelled again.

5. Open forum for Public Participation: an opportunity to hear from members of the public – None present

6. To receive updates:

- a. SAM2 – would like 2 new units showing speed and a thank you etc. Clerk to obtain information and prices. Need to obtain funding from Cllr Chenery and Jacks Wind Farm, etc. ACTION: Clerk
- b. Newsletter – to include the latest speeding statistics, information on the Local Government Reorganisation, litter pick, open gardens on the 7th of June.
- c. Clerks Report –Working on the assertion 10 rules and regulations for AGAR/year end. Additional policies and procedures have been completed and the IT equipment policy was signed by all Parish Councillors.

Next onto a Data Map and risk assessment update.
Will attend the CIL briefing on the 2.2.26

5. Open Spaces

- a. Litter Pick and Churchyard – date to be confirmed for the Litter pick.
- b. Houghton Estate Wylde Cabins – the parish council are very supportive of this venture.

6. Planning Matters

- a. To receive decisions of applications - None
- b. To receive and consider new applications - None

7. Financial Matters

- a. To approve the bank reconciliation and payment of accounts and bank statements from July to December 25 – all in favour
- b. To approve the January payments (to date) – all in favour
- c. 2026 Grounds maintenance – a further quote has been received offering savings of £40 per cut. Clerk to ask current supplier if they can match. ACTION: Clerk
- d. 26/27 budget and precept – 20% precept and the draft budget proposed Cllr Ringer, seconded by Cllr Tyler and all in favour.
- e. Barclays Bank closures – the closure form has been completed and clerk to email to Barclays Bank. ACTION: Clerk
- f. Donation request from the Great Massingham Community Car Scheme – £75.00 approved on the understanding it was used for free medical appointments.

8. Receive and consider correspondence

- a. Request for a roof cover on the memorial bench near Mill Cottage – concerns it will set a precedent on the other benches, and it would not be in keeping with the village. A vote was taken with 6 against and 1 abstention. Vote to deny permission carried.
- b. Protective oak posts around Pockthorpe Green – Cllr Chenery was due to check with Highways, but nothing reported to date. Cllr Ringer will ask the landowner to smooth the area down.
- c. Church coffee, clean and char morning on the 3rd of February.
- d. Church Community meeting on the 17th of February at the Village Hall
- e. Request for a Parish Council noticeboard outside the gate at St. Peter's Church in Pockthorpe. Cllr Jewell's husband has offered to make the board, and it was agreed to discuss this at the community meeting as above.
- f. SAM speed units – as 6a.
- g. Email received from a resident who has cut a grassed area and has had no help from Highways regarding the pond opposite the King's Head. Cllr Ringer will contact Highways.

9. Items for inclusion at next meeting and agree date of next meeting – to be sent to the clerk a week before the next meeting.

The next Parish Council Meeting will be held on Thursday 26th of March, from 6.30pm.

The Chairman thanked everyone for coming and closed the meeting at 8.51 pm.

Signed by Chairman: Date: