



WEST RUDHAM PARISH COUNCIL

Annual Parish Council Meeting Minutes 28th of May 2026 from 6.35pm

Parish Councillors present: James Ringer (Chair),
Ian McCallum, Josephine Tyler, Lucinda Reddyhoff and Christine Jewell

Also in attendance: Borough Councillor Chris Morley (part time) and
Caroline Boyden (Parish Clerk)
No members of the public

1. **Election of Chair** – Cllr Tyler proposed Cllr Ringer and Cllr Reddyhoff seconding, with all in favour, Cllr Ringer was duly elected.
2. **Election of Vice Chair** – Cllr Tyler proposed Cllr McCallum with Cllr Reddyhoff seconding and with all in favour, Cllr McCallum was duly elected.
3. **Welcome and to receive apologies for absence**
The Chairman welcomed those present.
Apologies – County Councillor Julie Costley
4. **Receive declarations of interest in items on the agenda and consider requests for dispensations** - None
5. **To approve the minutes of the meeting held on the 26th of March 2026**
The minutes were approved as proposed by the Chairman, without amendment, and signed by the Chairman as a correct record by those present at that meeting.
6. **To hear from the Borough Councillor and County Councillor**
Cllr Morley – what now. September will see the Government structural change order for the Local Government Reorganisation, however Reform are appealing.
The new parish boundaries are now in place - Gayton with the Rudhams and Massingham. The £15m in business rates had £10k taken by the County but the solar farms gave £3m with £7m in support grants topped it back up.
Additional funding was available for local organisations and clubs and any interested parties to apply directly to Chris.

The Borough has tightened up on finances and credit card spending.
Less private rental properties are available since the new regulations introduced on the 1st of May.

7. Open forum for Public Participation : an opportunity to hear from members of the public
- None present

8. To receive updates:

- a. SAM2 – Cllr Ringer had completed the application to Jacks Wind Farm for the funding of a replacement static unit and awaiting a decision.
Cllr Ringer to contact Cllr Spencer (ERPC) regarding collection of the damaged SAM mobile unit. **ACTION: JR**
- b. Newsletter – It was agreed that an annual newsletter to be considered for printing end of February/early March. Decision at the January 2027 meeting.
- c. Clerks Report – Completed the year end, internal auditor documentation and completed the AGAR for signing All the new Assertion 10 policies/procedures are in place and on the website. Added a Scam Warning notice on the website.
Will attend the Local Plan consultation online on the 16.6.26 and report back.

9. Open Spaces

- a. Litter Pick and Churchyard – now looking at a date in June for a tidy up of the churchyard.
- b. Any other matters – Cllr Ringer has replaced the broken dog bin post.
Cllr Tyler raised the grass cutting schedule and clerk to ensure cut is made asap prior to the Fete. **ACTION: Clerk**
- c. Cllr McCallum re Open Gardens, advised that there was no need to contact Highways for permission to put up banners unless on their verges. If on West Rudham Parish Council land no permission required.

10. Planning Matters

- a. To receive decisions of applications - None
- b. To receive and consider new applications - None

11. Financial Matters

- a. To approve the bank reconciliation and payment of accounts and bank statements for March & April 2026 – all in favour
- b. To approve the May payments (to date) – all in favour
- c. To approve the internal auditor report and the AGAR Exemption, form 1 Annual Governance Statement and Form 2 Accounting Statement. Proposed Cllr Ringer, seconded Cllr Reddyhoff with all in favour. Cllr Ringer signed the documents.
- e. Bank mandate for signature – Cllrs Ringer and Reddyhoff signed.
- f. The year end financial review was approved by all present.
- g. The clerk advised that HMRC had increased the mileage allowance to £0.55p from the 1st of April and this was approved by all present.

12. Receive and consider correspondence

- a. SAM speed units in the village – as 6a.

- b. Faded road markings at the Pockthorpe end of School Road – Cllr Jewell advised that this has been scheduled.

13. Items for inclusion at next meeting and agree date of next meeting – to be sent to the clerk a week before the next meeting.

The next Parish Council meeting will be held on the 24th of September 2026.

The Chairman thanked everyone for coming and closed the meeting at 7.05 pm.

Signed by Chairman: Date: